

AV TRANSLATE

Rate Sheet 2017
Updated January 1, 2017

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Service	Price (in USD)
Translation	Rate per word
Spanish → English	\$0.10 - \$0.12
Italian → English	
English → Spanish	\$0.08 - \$0.10
Note: At this time, proofreading services in Spanish are unavailable. Clients requiring documents translated into Spanish should be prepared to have a third party proofread translated documents before print or publication.	Surcharge applies for highly technical texts or texts requiring in-depth research.
Minimum charge (Translation)	\$25
Editing and proofreading services (English)	\$20/hour
Interpretation	
Conference interpretation services: Spanish ↔ English (consecutive and/or simultaneous with equipment) <i>Equipment to be rented by the client</i>	\$100 half day (up to 4 consecutive hours) \$200 full day (up to 8 consecutive hours)
Companion interpretation services: Spanish ↔ English (consecutive and/or simultaneous, whisper interpreting without equipment)	\$20/hour plus transportation
Note: AV Translate has a 24-hour cancellation policy for all interpretation projects. Cancellations occurring less than 24 hours before the scheduled project date will incur a cancellation fee.	Cancellation fee: 50% of base charge
Additional charges:	
Non-editable document charge (PDF documents, physical print-outs, etc.)	Plus 10% of base charge
Rush charge (24-hour/48-hour service; weekend service)	Plus 20% of base charge

Terms, conditions, and additional information:

1. AV Translate will issue a free, formal, non-binding price quote for each project once the documents to be translated/details about the interpreting project have been sent.
2. No project work will be started until the customer has signed the quote or approved it in writing via email.
3. Pre-payment in full is kindly requested for all personal document translations.
4. Interpreting projects exceeding one day in length will require a non-refundable deposit.
5. Translation projects for new customers require a small, non-refundable deposit.
6. Our payment terms are Net 30. Any invoices not paid within 30 days of receiving the invoice will be subject to penalties.